



# MEMBERSHIP PROCESS

- ▶ Please ensure that the membership form and/or membership changes forms are completed in full.
- ▶ All fully completed forms (please refer to the membership check-list) which includes the employer stamp, and/or signature must be sent to **membership@umvuzohealth.co.za**.
- ▶ Where applicable disclosure forms must be fully completed and signed by the member and sent with the application form or can be sent separately to **disclosures@umvuzohealth.co.za**.
- ▶ Turnaround time on application forms or other membership changes are **48 working hours**.
- ▶ If any information is outstanding on the form, the sender will receive a notification of the information that is required. **Please note this can delay the turnaround time.**
- ▶ Once the application form has been loaded/changes made, the membership certificate will be e-mailed to the allocated payroll and broker person.
- ▶ Membership certificates will also be available on the Employer and Broker dashboard.
- ▶ **Please note:** Each application needs to be on a separate email, please do **not** bulk email to ensure we do not miss any applications.



24/7/365 CALL CENTRE  
**0861 083 084**